

UNLIMITED SERVICES GROUP

APPLICATION INSTRUCTIONS

PLEASE READ THIS ***BEFORE*** COMPLETING YOUR APPLICATION

Before you prepare your application for employment with Unlimited Services Group, there are some things you should know about our company:

Applications **MUST** be completely filled out, signed, and dated in **BLACK INK ONLY** when submitted. Applications that are not complete will *not* be reviewed.

Once your **completed** application has been submitted, our Human Resources Department will review it.

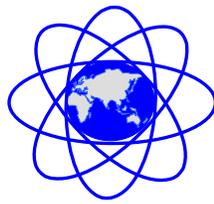
We will call you **ONLY IF YOU ARE SELECTED** as a candidate for the position.

NOTE: PLEASE CHECK THAT YOU HAVE COMPLETED, SIGNED AND DATED YOUR APPLICATION. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.

- Your application should be typed or printed in ink.
- The information on your application must be accurate and complete.
- **You must provide a complete address and phone number(s) for ALL past employment**, the position you held, reason for leaving and the month(s) and year(s) employed.

Thank you for applying with Unlimited Services Group. You will be called **ONLY** if you have been selected. Otherwise, your application will be on file for 3 months during which time we will review your application again for upcoming job vacancies.

We hope to welcome you to Unlimited Services Group soon!



Unlimited Services Group, LLC

FAIR CREDIT REPORTING ACT
Pre-notice / Disclosure

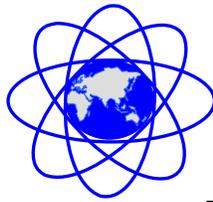
IMPORTANT: *Read* and keep this notice for your records.

This notice is given to you at the time you apply for employment with Unlimited Services Group, LLC in connection with the periodic review of employee records to tell you about the kinds of information we may obtain in connection with your application for employment or as a current employee for employment, promotion, reassignment, or retention. All personal information about you will be treated as confidential.

Unlimited Services Group, LLC obtains consumer reports on applicants and, from time to time, on employees. The term “consumer report” means any written, oral, or other communication of any information by a consumer reporting agency bearing on a consumer’s creditworthiness, credit standing, credit capacity, character, general reputation, personal characteristics, mode of living, driving record, employment history, and criminal background. This consumer report will be used for “employment purposes,” a term which means the report will be used for evaluating you as an applicant or current employee for employment, promotion, reassignment, or retention.

You have a right of access and correction with respect to this information. At your written request, we will tell you if we have asked for a consumer or an investigative consumer report on you. If we have, we will tell you the name and address of the consumer reporting agency to which we have made our request for a report.

Providing your consent on the appropriate Credit Report Information Consent Form for Unlimited Services Group, LLC to obtain or have prepared an investigative consumer report is a mandatory condition of employment or continued employment.



Unlimited Services Group

**FAIR CREDIT REPORTING ACT
Consent**

I authorize Unlimited Services Group to obtain or have prepared an investigative consumer report (written, oral, or other), from a consumer reporting agency bearing on my creditworthiness, credit standing, credit capacity, general reputation, personal characteristics, mode of living, driving record, employment history, or criminal background.

I understand this consumer report will be used for employment purposes including, but not limited to, evaluating me for employment, promotion, reassignment, or retention as an employee of Unlimited Services Group

I know that I may request and receive a copy of this authorization.

I agree that a photocopy of this authorization shall be as valid as the original.

I acknowledge receipt of Unlimited Services Group's pre-notice disclosure regarding the Fair Credit Reporting Act.

I agree that this authorization shall be valid for two years from the date shown below.

Dated signed: _____
Signature

PLEASE PRINT ALL INFORMATION BELOW:

Last Name First Name MI Maiden Name

Street Address Apartment Number

City State Zip Code

_____/_____/_____
Social Security Number Date of Birth: Month Day Year

Driver's License Number State Expiration Date: ____/____/____
Month Day Year

Unlimited Services Group

Application for Employment

Personal Data

(Please type or print)

Today's Date:

Last Name	First	Middle	Social Security Number		
Have you ever been employed or attended school under a different name? If yes, what name?					
Street Address - House Number and Street		City/Village	State	Zip Code	Phone Number
Mailing Address - Street or P.O. Box Number		City/Village	State	Zip Code	Phone Number

Have you ever been employed by Unlimited Services Group or AccuFleet? If yes, provide dates, location(s), and position(s).	
How did you hear about Unlimited Services Group? Dept of Labor / Navy or Air Force Family Service Center / Job Fair / Family / Friend / Newspaper / School / Other: _____	
Are you related to any current Unlimited Services Group employee(s)? If yes, provide name(s) and relationship(s).	
What position or type of work are you applying?	Lowest pay you will accept?

Education

Applicants may be asked to furnish transcripts and provide a waiver of access to educational records

	Name of School and Address	Major Study	Degree Received	Graduate?
Graduate School(s)				
College(s)				
High School(s)				
Other(s)				
Scholastic honors, scholarships, etc.				
Offices in campus societies or organizations (do not list ethnic or religious groups)				

US Military Service

Have you ever served in the Armed Forces?	Branch	Rank	Specialty	Discharge Date	Type of Discharge
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References (Do not list relatives)

Name	Occupation	Address	Telephone

Employment History

Start with most recent job. Attach additional sheets if necessary.

Employer		Address, City and State	Area Code/Telephone
Date Started	Starting Pay	Starting Position	
Date Ended	Ending Pay	Position at leaving	
Name and Title of Supervisor		Reason for Leaving	
Brief description of your responsibilities			
Employer		Address, City and State	Area Code/Telephone
Date Started	Starting Pay	Starting Position	
Date Ended	Ending Pay	Position at leaving	
Name and Title of Supervisor		Reason for Leaving	
Brief description of your responsibilities			
Employer		Address, City and State	Area Code/Telephone
Date Started	Starting Pay	Starting Position	
Date Ended	Ending Pay	Position at leaving	
Name and Title of Supervisor		Reason for Leaving	
Brief description of your responsibilities			

Additional Employment History

Summarize other full or part time employment. Attach resume if available.

Company	Address	Dates Employed	Position(s) held

General Information

Have you ever been convicted of a felony? If yes, attach additional sheet with date(s) and explain. (The existence of a criminal record does not necessarily constitute a bar from employment.)	YES	NO
Have you ever been granted a security clearance? If yes, indicate clearance level, date granted, and where.	YES	NO
Has clearance ever been refused or revoked?	YES	NO
List any patents, inventions, and/or publications in your name.		
List office equipment, shop machines, data processing equipment you can operate.	Typing Speed	
	Ten Key Speed	
What hours are you available to work?		
Circle days are you available to work?	SUN / MON / TUE / WED / THU / FRI / SAT	
Circle type of employment are you looking for?	Full Time	Part Time Temporary

Special Skills

List languages which you can read, write, speak:							
Language	read	write	speak	fluently	somewhat	with difficulty	
Summarize special skills and qualifications acquired from employment experience or education:							

Are you eligible to work in the United States either by being a US Citizen, being admitted under an immigration quota, or possessing a valid work permit?	YES	NO
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May we contact your present employer before your current employment ends?	YES	NO
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<p>Should I become employed by Unlimited Services Group, I agree, in consideration of my employment by my employer, that:</p> <p>1. My employment will be "at will" and may be terminated with or without cause, and with or without notice, at any time, at the option of either Unlimited Services Group or myself. I understand that no representative other than a Corporate Officer of Unlimited Services Group has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing. Any such agreement must be in writing and signed by a Corporate Officer of Unlimited Services Group</p> <p>2. I authorize an investigation of any matters referred to in the application (including additional material submitted by me) and authorize all persons and firms listed herein to provide information about me as requested, and they are hereby released from all liability for furnishing information. I also understand that errors or omissions on matters covered by this application will be sufficient cause for dismissal from employment.</p> <p>By signing below, I acknowledge that I have read and understood this application for employment and certify that the information I have listed is true and correct to the best of my knowledge.</p>	
x	
Applicant's Signature	Date

Thank you for your interest in employment with Unlimited Services Group. Federal, state, and/or local laws prohibit discrimination in employment based on race, religion, color, age, sex, national origin, handicap, or veteran status. Information supplied in this application will not be used to discriminate against any individual in any manner.